



Sunday, December 3, 2017 2:30 pm

Name of Group \_\_\_\_\_

Description of Unit \_\_\_\_\_

Number of vehicles in unit (MAX. 10) \_\_\_\_\_

ALL ENTRIES/VEHICLES MUST BE DECORATED FOR CHRISTMAS! Vehicles that have not been decorated will not be allowed in the parade.

Contact Person's Name (Important!) \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

If your entry is a float, is it being constructed by: Adults \_\_\_\_\_ Youth \_\_\_\_\_?

Do you want your float to be judged? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you be performing? Yes \_\_\_\_\_ No \_\_\_\_\_ (THERE IS A 2 MINUTE LIMIT ON ALL PERFORMANCES!)  
If performing please furnish CD to sound company at Courthouse by 2:00 p.m. On the CD please put name of entry and entry number.

Script for announcer (REQUIRED!) (Please Print) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If participant is under 18 years of age, parent, sponsor or guardian must sign. For those groups that have children under the age of 18 participating in the parade, we encourage the sponsor to have consent forms signed by the parent of each child. I hereby agree that the above is eligible as entered and I release and hold harmless the City of Crawfordsville, the Crawfordsville/Montgomery County Chamber of Commerce, the Parade Committee, and Montgomery County from any loss, damage, or injury resulting from participation of above entry in this event.

Signed: \_\_\_\_\_

Please return this completed form by November 24, 2017 to:

Crawfordsville/Montgomery County Chamber of Commerce—200 S. Washington Street—  
Crawfordsville, IN 47933

Phone: (765) 362-6800 Fax: (765) 362-6900

## CRAWFORDSVILLE/MONTGOMERY COUNTY CHAMBER OF COMMERCE

### 2017 CHRISTMAS PARADE INFORMATION

⇒ PLEASE DO NOT HAVE SANTA CLAUS OR MRS. CLAUS ON YOUR FLOAT. The Chamber has a float at the end of the parade with Santa and Mrs. Claus – if we have others in the parade it is confusing for the children.

⇒ The theme for this year's parade is ***The Night Before Christmas***

⇒ The parade is scheduled for Sunday, December 3, at 2:30 p.m.

⇒ Line-up is at 1:30 p.m. for those wishing to be judged. Those entries that are not going to be judged need to be in place by 2:00 p.m. The parade should be in motion by 2:25 p.m.

⇒ The police have requested any stopping at the reviewing stand be limited to a maximum of 2 minutes per performing group. The flow of the parade must keep moving for safety.

⇒ ALL ENTRIES/VEHICLES MUST BE DECORATED FOR CHRISTMAS! Vehicles will not be allowed in the parade if they have not been decorated.

⇒ Please wave to everyone along the parade route, sing and wish everyone a Merry Christmas.

⇒ Candy Notice!! Authorities request that someone walk on each side of your parade unit to pass out candy. Throw the candy to the side of the streets so children will stay close to the curb. Please NO THROWING candy into the crowd from atop trucks and floats. Thank you.

⇒ The floats will be judged on how they relate to the theme of the parade, along with creativity and degree of difficulty. Floats will only be judged if in place by 1:30 p.m. Because of the short time frame the judges have, it is important to have everyone on your float and in place before the judges arrive. Please be sure your name and identification number are visible to the judges or it will not be judged. Plaques will be awarded for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> places in both the youth and adult floats.

⇒ The starting point of the parade is Wallace Avenue and East Main Street at the railroad tracks. The parade proceeds west on Main Street to Washington Street where you turn south on Washington Street to Pike Street. Turn east on Pike then you can start disbanding once you cross Green Street. Please don't start disbanding as soon as you turn onto Pike because it will back the parade up. All side streets between Wallace Avenue and Oak Street will be barricaded to traffic but participants can identify themselves and then go around in order to get to their line-up position.

⇒ Your unit number, a list of parade entries, and a map will be mailed to you. This information will help you identify where you will line-up. If your unit is shown near a street corner, please be as close as possible to that corner so that units behind you will have room to line-up.

⇒ Make sure to get your identification number from people working the parade line-up in your area (wearing a parade badge). This number should be placed on your windshield, held up or

worn. Try to display your number to the announcer as you pass by the courthouse. This helps the announcer know he is reading the right script with your parade entry.

⇒ Parking for participant's cars is available at the city parking lot on East Main Street, on side streets and on East Main as space permits. Parking is free in downtown on Saturdays. Please DO NOT PARK in the church lot at Pike Street and Pine Street. If you do park in this lot you will be subject to being towed away.

⇒ We ask that horses and other animals be unloaded on East Pike Street which will place you near your line-up positions, UNLESS you are numbered for a different location.

⇒ Please be alert for children who might dash into the street.

⇒ Dress for weather. In case of inclement weather, listen to WCVL for notification of postponement.

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