

2019 CHRISTMAS PARADE INFORMATION & APPLICATION

Sunday, December 1 at 2:30 pm
Historic Downtown Crawfordsville

SPONSORED BY:



*Thank you, Nucor Steel, for supporting this
Crawfordsville tradition!*

ORGANIZED BY:



THEME: CHRISTMAS IN WHOVILLE



SCHEDULE OF EVENTS

1:00 PM	Line-Up & Float Judging: All participants should be in their assigned places. Please check-in with a volunteer in your area.
2:25 PM	Parade to be in-motion
2:00 PM	Official start; Announcers begin introducing floats

FLOATS

- Should be decorated for Christmas, related to the theme Christmas in Whoville, inspired by Dr. Seuss' *The Grinch Who Stole Christmas*.
- Should NOT include Santa or Mrs. Claus, please. They will make an appearance on the final float, and we don't want to cause any confusion for children in the audience.
- Will be judged on how they relate to the theme of the parade, creativity and degree of difficulty.

JUDGING

Floats will only be judged if in place by 1:00 p.m. It is important to have everyone on your float and in place before the judges arrive. Please be sure your name and identification number are visible to the judges. Plaques will be awarded for 1st, 2nd, and 3rd places in both the youth and adult categories.

PARADE ROUTE & LOGISTICS

Each float/entry will receive an assignment for your starting location. Please line up here no later than 1:00 PM. Volunteers will direct you to begin moving starting at 2:25 PM. All side streets between Wallace Avenue and Oak Street will be barricaded to traffic but participants can identify themselves and then go around in order to get to their line-up position.

We ask that horses and other animals be unloaded on East Pike Street which will place you near your line-up positions, UNLESS you are numbered for a different location.

- Start at Wallace Avenue and East Main Street at the railroad tracks.
- Proceeds west on Main Street to Washington Street
- Turn south on Washington Street to Pike Street.
- Turn east on Pike
- You may start disbanding only once you cross Green Street. Please keep your group moving until you cross this intersection in order to keep the parade moving smoothly.

Your unit number, a list of parade entries, and a map will be mailed to you. This information will help you identify where you will line-up. If your unit is shown near a street corner, please be as close as possible to that corner so that units behind you will have room to line-up.

Make sure to get your identification number from people working the parade line-up in your area. This number should be placed on your windshield, held up or worn. Try to display your number to the announcer as you pass by the courthouse. This helps the announcers know they are reading the right script with your parade entry.

PARKING

Parking for participants' cars is available at the city parking lot on East Main Street, on side streets and on East Main as space permits. Parking is free in downtown on Saturdays. Please DO NOT PARK in the church lot at Pike Street and Pine Street. If you do park in this lot you will be subject to being towed away.

SAFETY INFORMATION

Please help us to ensure a safe environment for all parade spectators, especially children, by following the safety guidelines set forth by local law enforcement and the Chamber.

- Please be alert for children who might dash into the street.
- Candy and other items may be shared with spectators during the parade, but may not be thrown into the crowd
- due to previous safety issues. Please do not throw anything from vehicles or floats, and be sure candy is carefully tossed onto the curb, where children will not be tempted to run into the streets in front of moving vehicles.
- The police have requested any stopping at the reviewing stand at the Courthouse be limited to a maximum of 2 minutes per performing group. The flow of the parade must keep moving for safety.
- Dress for weather. In case of inclement weather, listen to WCVL for notification of postponement.

INFORMATIONAL MEETINGS

Please send a representative for your group to attend one of these brief, mandatory informational meetings on Wednesday, November 20th at Fusion 54 at. Thirty-minute sessions will begin at 9:00 AM, 1:00 PM, and 5:00 PM.

2019 CHRISTMAS PARADE APPLICATION

Please return this completed form by November 22, 2019 to:

Crawfordsville | Montgomery County Chamber of Commerce
101 W. Main St., 4th Floor; Crawfordsville, IN 47933
Phone: (765) 362-6800; Fax: (765) 362-6900

IMPORTANT: All participants must sign the last sheet to participate in the parade.

CONTACT INFORMATION

Please provide information for your group's point of contact, including the best address and email for us to send your starting assignment and map to.

Name of Group	
Description of Float or Unit	
Contact Name	
Vehicles in unit (max. 10)	
Address	
Phone	
Email	

If your entry is a float, participants consist of: Adults _____ Youth _____ Both _____

Do you want your float to be judged? Yes _____ No _____

Will you be performing? Yes _____ No _____

All performances must be limited to a maximum of 2 minutes. If performing please furnish CD to sound company at Courthouse by 2:00 p.m. Please clearly label your CD with the group name and entry number.

A representative from my group will attend one of these brief, mandatory informational meetings on Wednesday, November 20th at Fusion 54 at:

9:00 – 9:30 AM _____ 1:00 – 1:30 PM _____ -or- 5:00 – 5:30 PM _____

SCRIPT FOR ANNOUNCER

(Required) Please provide a brief description of your organization or other information to be used by the announcers to introduce your float/group. Please print clearly.

If participant is under 18 years of age, parent, sponsor or guardian must sign. For those groups that have children under the age of 18 participating in the parade, we require the sponsor to have consent forms signed by the parent of each child. I hereby agree that the above is eligible as entered and I release and hold harmless the City of Crawfordsville, the Crawfordsville | Montgomery County Chamber of Commerce, the Parade Committee, and Montgomery County from any loss, damage, or injury resulting from participation of above entry in this event.

Signed: _____

RELEASE AND INDEMNIFICATION

IN CONSIDERATION OF THE REQUEST FOR PARTICIPATION IN THE 2019 CHRISTMAS PARADE, THE APPLICANT AND/OR A PARENT ON BEHALF OF A MINOR UNDER THE AGE OF 18, DOES HEREBY PRESENT TO THE MONTGOMERY COUNTY CHAMBER OF COMMERCE, INC – CRAWFORDSVILLE (CHAMBER) THIS REQUEST FOR PARTICIPATION IN THE PARADE AND DOES HEREBY WAIVE ANY AND ALL RIGHTS AND CLAIMS AGAINST CHAMBER, ITS OFFICERS, AGENTS AND EMPLOYEES, ARISING IN OR OUT OF THE PARTICIPATION IN THE PARADE, AND DOES FURTHER AGREE TO INDEMNIFY AND SAVE HARMLESS CHAMBER, ITS OFFICERS, AGENTS AND EMPLOYEES OF ANY FROM ANY LIABILITY WHATSOEVER ARISING FROM INJURIES SUFFERED BY APPLICANT’S PARTICIPATION IN THE PARADE. IT IS AGREED THAT THIS WAIVER OF LIABILITY IS SUBMITTED TO CHAMBER AS INDUCEMENT TO ALLOW APPLICANT TO PARTICIPATE IN THE PARADE. IT IS AGREED THAT THIS WAIVER OF LIABILITY IS SUBMITTED TO CHAMBER AS INDUCEMENT TO ALLOW APPLICANT TO PARTICIPATE IN THE PARADE AND THIS AGREEMENT IS SIGNED AS A FREE AND VOLUNTARY ACT WITH FULL KNOWLEDGE OF THE CONTENTS THEREOF.

APPLICANT SHALL INDEMNIFY AND HOLD CHAMBER HARMLESS FROM ANY AND ALL LIABILITY, CLAIMS, LOSS, DAMAGE OR EXPENSES, INCLUDING LEGAL FEES AND COSTS, ARISING BY REASON OF ANY DEATH, INJURY OR PROPERTY DAMAGE SUSTAINED BY ANY PERSON INCLUDING APPLICANT OR ANY AGENT OR EMPLOYEE OF APPLICANT, WHERE SUCH DEATH, INJURY OR PROPERTY DAMAGE IS CAUSED OR ALLEGEDLY CAUSED BY ANY NEGLIGENCE OR INTENTIONAL ACT BY APPLICANT OR ANY GUEST, LICENSEE OR INVITEE OF APPLICANT, OR BY APPLICANT’S FAILURE TO PERFORM OR ABIDE BY ANY COVENANT, TERM, CONDITION OR RULE OF CHAMBER.

APPLICANT HAS CAREFULLY READ THIS RELEASE AND INDEMNIFICATION AND UNDERSTANDS ITS CONTENTS AND VOLUNTARILY SIGNS THE SAME ON BEHALF OF THE APPLICANT.

PARADE GROUP NAME

Please attach multiple copies of the form below if needed.

